### Huntsville Skating Club Board Meeting

 DATE: Thursday December 14, 2017

 TIME: 5:00 p.m.

 PLACE: Summit Center - Al Thorpe Room

 PRESENT: Michelle Breakenridge, Kerri Vallentin, Muriel Blaker, Robin Brushey, Kellie Heap

 REGRETS: Lisa Bjorkquist, Chrissy Mantle-Marnoch, Ryan Vallentin,

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| **ITEM** | **AGENDA ITEM** | **DISCUSSION** | ACTION BY |
| **1**.**0** | **REVIEW AND APPROVAL OF MINUTES** | Meeting called to order at 5:30pm Met quorum at 5:53Motion to approve November minutesM/ Kellie S/Robin  |  |
| **2.0** | **REVIEW ACTION ITEMS**  | Michelle emailed Jason regarding skate donation and has not heard backKellie & Kerri keeping an eye on coaching billsSkokie skater reimbursements have not been done.Those and the volunteer reimbursement will be given out at Santa SkateSkokie ice bill has been received and paid - $8579.91David has agreed to take on the Test Chair roleHoliday Skate schedule has been confirmed and modified with the Town and on our website calendar.Jackets have arrived and been handed outKaitlyn Belfry has returned with doctor clearance of concussion symptoms Kerri has extended the Star Skate ice for one week into April – ice is out on the 8th of April.Now that Kaitlyn is back as a coach – board thinking that we have sufficient coaching staff for now but have decided that we would put out for a coach, for next season, to see the interest – no decision to hire at this time | **Kerri** |
| **3.0** | **FINANCIAL REPORT** | Kellie provided balances as follows: **GIC** – $51710.86**CIBC** **(Operating Account)** – $90719.95**Lottery Trust** - $43.73 |  |
| **4.0** | **SKOKIE SKATE** | We did get the bill from Skate Ontario approx. $900.00 – will be getting a cheque from them in mid-December $1200.00 - $1600.00 for late registrations | **Robin** |
| **5.0** | **COACHES** | Linda has requested a skater to move up – according to test records this skater does not meet the next levels criteria – the board discussed and decided not to approve the request. Kerri to let Linda know the board’s decision. | **Kerri** |
| **6.0** | **TEST DAY** | Robin reporting for Lisa – Test Day went well however we paid a little more than anticipated due to the Judges travel expenses. 13 Tests total (11 high, 2 low) with 2 that were unsuccessful. |  |
| **7.0** | **CANADA 150 PLANNING** | Event was a success! Lots of positive feedback – it’s been noted that maybe we should look at doing it yearly to promote our club and Skate Canada. |  |
| **8.0** | **REGISTRATION** | Some new registrations and extensionsMichelle to send out an email for Last Call for registration extension deadline as of Dec 21st for discount otherwise you will be paying full fee for ½ season | **Michelle** |
| **9.0** | **SANTA SKATE** | Running on the CanSkate ice time – Mini Olympics – Muriel to confirm with coachesKerri going to check with Olivers to get Hot ChocolateMichelle to send out an email asking parents to bring in a shareable peanut free snackSanta will come for the last 15 minutesMuriel ordering pizza for the PA’s for that eveningWill be in dressing room #12 for them at 5:00 – Michelle to send an email to the PA’s asking for them to be there at 5:00 for this- please let us know if there are any dietary restrictions by WednesdayKerri to get Skate Ontario keychains to give to PA’s for their Christmas gift | **Muriel****Kerri****Michelle****Michelle** |
| **10.0** | **SEMINAR** | Difficulty getting dryland space – school board has blocked out those days – Kerri contacting Trevor Arndt to see if he has any pull – Kerri will continue to look into other options – Jeff would really like to do Dryland combined with on ice 1:30-4:30  | **Kerri** |
| **11.0** | **CARNIVAL** | Meeting happened last month – Muriel presented a list of theme suggestions to the board – the board agreed to the theme of Celebrations – Muriel will let the Carnival Committee & Coaches know the decisionLooked at the Carnival policies and see that it doesn’t fit what we offer this year – The board agreed that we would go with Junior & Senior according to what we are offering now – The board reviewed the whole policy and made some changes to reflect the programs we offer now – Muriel is going to type up the new policy and email to the board for final approval. | **Muriel** |
| **12.0** | **CANSKATE LIAISON** | Reports will be available for parents to review at the CanSkate table next Thursday – Muriel labeled all the report cards and Chrissy & Linda are updating and making comments on them – the new report card has PreCanSkate on it when it used to be a separate card – Muriel going to talk to coaches about giving our StarSkater badges as we have quite a few of them.Lots of positive comments about our CanSkate ProgramJan 4th – PA refresherMichelle to send out an email to all current PA’s and Juniors that the coaches are inviting out | **Muriel****Michelle** |
| **13.0** | **PUBLICITY** | Nothing |  |
| **14.0** | **NEW BUSINESS** | We need to look at how we go about getting David Brushey a login for Skate Canada as a Test Chair but not a board memberAfter some investigation, it has been brought to our attention that some skaters have double tested some tests – we will continue to go through the records and see if there are any more duplicates – the board will reimburse those skaters who have paid twice for the same test.Robin to speak with Kaitlyn Belfry regarding procedure for communication absences.Jan 29 & Feb 1 we have no ice due to the Tankard (curling event). CanSkate was originally cancelled but the board has decided to add a CanSkate time and combine all the StarSkatersMonday Jan 29th and Thursday Feb 1st3:30-4:45 All StarSkaters Club Time Only4:45-5:30 CanSkateMichelle to send out email | **Kerri****Kerri****Robin****Michelle** |
| **15.0** | **ADJOURMENT** | Motion to Adjourn at 7:55pm M/ Michelle S/ Robin**NEXT MEETING: Thursday January 18, 2017 @** **5:00 pm at the Summit Centre – Al Thorpe Room** |  |