### Huntsville Skating Club Board of Directors Meeting

DATE: Thursday February 14, 2019

TIME: 5:45 pm

PLACE: Peter Jacobs Room, Summit Centre

PRESENT:Kerri, Michelle, Kellie, Louise, Ryan, Muriel

REGRETS:

ABSENT: Juliah, Sunju

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| **ITEM** | **AGENDA ITEM** | **DISCUSSION** | ACTION BY |
| **1**.**0** | **APPROVAL OF PREVIOUS MEETING MINUTES** | Meeting called to order at 5:53 pm  Motion to approve the minutes  M/ Michelle S/ Kellie CARRIED | **Kerri** |
| **2.0** | **REVIEW ACTION ITEMS** | * Spirit Nights for February set * Juliah not in attendance to provide update regarding Buy and Sell, Jacks Links * Submission completed for nomination for Section CanSkate Athlete Award by deadline of February 14 * Other action items will be addressed as we move through agenda |  |
| **3.0** | **FINANCIAL REPORT** | Kellie provided balances as follows:  **GIC** – 66 902.76  **CIBC** **(Operating Account)** – 34 950.05  **Lottery Trust** 44.03 | **Kellie** |
| **4.0** | **UPDATE ON SHELVING** | * Michelle has contacted David to get update on when he will be installing new shelving in Club Room (Don Lough rink) * He anticipates that he will be installing shelving in next week or two | **Michelle** |
| **5.0** | **COACHES** | * Louise had nothing to report from Coaching staff | **Louise** |
| **6.0** | **EMERGENCY ACTION PLAN** | * Kerri continues to wait for information from Summit Centre staff regarding evacuation procedures * Tabled until next meeting | **Kerri** |
| **7.0** | **YEAR END CLUB AWARDS** | * Prior to discussion of nominations for Year end club awards, Kerri initiated a discussion about providing a process for the Board to follow in future, regarding selection process for awards. Board members agreed that moving forward there needs to be a step by step process for sharing nomination information provided by coaches to ensure objectivity and consistency from year to year.   POLICY PROCESS   * The President will put a call out for nominations from the coaches by the 2nd week in January. The President will provide the coaches with previous years recipients. * Coaches will provide nominations to the President by January 31st. * The President will hold onto the nominations until the next board meeting. If the President receives ineligible nominations from the coaches, the coach will be contacted by the President with an option to submit an additional name to replace ineligible nomination or let the board decide from the eligible nominations. * The President will distribute the coaches’ nominations to the board members at the beginning of the Board Meeting. * The board will decide on recipients while going through the awards one at a time. Board members in conflict, due to relation to nominees, will leave the room while the nominees are discussed. The board member(s) will return to the room once a recipient has been chosen. * No consecutive nominees should win on the same award. * Nominations received from all 4 coaches * Award recipients: (all are invited to perform solo in carnival; feature for CanSkater of the Year) * CanSkater of the Year – Tessa Thomson (also submitted nomination for Section CanSkate Athlete award) * Pre-Junior Skater of the Year – Islette Greib * Junior Skater of the Year – Margot Fleming * Senior Skater of the Year – Lindsay Breakenridge * Program Assistant of the Year – Sofia Asturi * Recognition of Excellence award – Kaitlyn Brushey * Board selected recipients for club awards: * April Keyes Award – Robin Brushey * CanSkate Spirit Award – Sophie Maduri * Coaches will inform recipients of their selection and confirm they will be skating solo * Michelle will inform Spirit of Skating recipient’s family of her selection | **Michelle** |
| **8.0** | **CANSKATE LIAISON** | * comment from parent regarding Program Assistant Lia MacDonald commitment to program – positive * Still some outstanding fees to be paid |  |
| **9.0** | **CARNIVAL** | * Process underway to determine participation of all members – deadline February 21. * Require contract for Guest Skaters – Trennt Michaud, Evelyn Walsh – reaching out to Oshawa club and Skate Ontario for samples * Beginning to select songs from old programs for music selections for this year’s theme * Meeting with coaches available on Thursday February 21 * Could use some input with regards to shows from 1960’s- will reach out to Davison family; Kerri will contact former board member | **Muriel**  **Muriel**  **Muriel**  **Muriel, Kerri** |
| **10.0** | **PUBLICITY** | * Michelle has updated website with changes to Year end award policies * Willing to create advertisement to share information about upcoming carnival |  |
| **11.0** | **FUNDRAISING** | * Nothing to report with regards to Jack Links, Buy and Sell |  |
| **12.0** | **SKOKIE SKATE** | * Have yet to receive final profits from Skate Ontario * Kellie to check mailbox * If no cheque there, will reach out to Derek Ventnor, Skate Ontario |  |
| **13.0** | **NEW BUSINESS** | * March Break Ice schedule: * Monday March 11 – 4:00-5:30 Senior   5:30-7:00 Junior  5:30-6:30 Pre-Junior   * Thursday March 14 – 4-5:30 Junior   4:30-5:30 Pre-Junior  5:30-7:00 Senior   * No CanSkate or Teen/Adult sessions * +55 Winter Games: * Opening Ceremonies – Tues. March 5 * 5-7 pm hosts offering Cocktail hour for all Athletes * Activities on Ice will include CanSkate Demo from 6-7 pm, StarSkate Demo to follow * Practices for StarSkate routine will take place February 19, 26 from 11:30-1:00 pm at Summit Centre * Club will absorb cost of skater fees for these sessions * Michelle will send out email blast to skaters to participate in StarSkate routine (Seniors) and CanSkate demonstration * Deadline for STARskate number is February 17, 2019 * Maximum number of CanSkaters will be 30, due to reduced ice space because of stage on ice * We will receive an honorarium from +55 Winter Games organization for our participation |  |

**ADJOURNMENT:** Motion to Adjourn at 7:25 pm

M/ Michelle S/ Louise CARRIED

NEXT MEETING – Thursday March 21 2019 5:00 pm Peter Jacobs Room