### Huntsville Skating Club Board Meeting

DATE: Thursday January 18, 2018

TIME: 5:00 p.m.

PLACE: Summit Center - Al Thorpe Room

PRESENT: Kerri Vallentin, Kellie Heap, Muriel Baker, Robin Brushey, Ryan Vallentin

REGRETS: Michelle Breakenridge, Lisa Bjorkquist, Chrissy Mantle-Marnoch

|  |  |  |  |
| --- | --- | --- | --- |
| **ITEM** | **AGENDA ITEM** | **DISCUSSION** | ACTION BY |
| **1**.**0** | **REVIEW AND APPROVAL OF MINUTES** | Meeting called to order at 5:45 pm when Ryan Vallentin arrived. Before that discussion only.  Motion to approve December minutes  M/ Robin Brushey S/ Ryan Vallentin  CARRIED |  |
| **2.0** | **REVIEW ACTION ITEMS** | Done |  |
| **3.0** | **FINANCIAL REPORT** | Kellie provided balances as follows:  **GIC** – $51710.86  **CIBC** **(Operating Account)** – $62,787.87  **Lottery Trust** - $44  Kellie indicated frustration with the Town’s new billing system. Kerri to review ice bill with Kellie to ensure that we are not paying for extra ice. Robin to get Kellie Karen Schamelhorn’s email from the Town of Huntsville, so she can get a statement of account for the club’s payments to the Town. |  |
| **4.0** | **COACHES** | Nothing arising from the Coaches.  Kerri confirmed that Jessica Gutta has been hired for 1 hour on Thursday until Kaitlyn Belfry’s return from injury (45 minutes for CanSkate and 15 minutes for CanSkate 4-6 Stroking). Agreed that she could do CanSkate privates with preapproval of the Board. Kerri to arrange to get a copy of updated resume and coaching certificate.  Linda has two skaters from MacTier coming to skate on adult session to hop and practice with Tim. Decision that the 45-minute session would be $20. They need to practice for our test day. Kerri to update Linda.  Muriel reviewed some sample coaches job postings. Recommendations for modifications were made. Muriel to draft and circulate to the board. Decision to post for a minimum of a CanSkate certified coach. | **Kerri**  **Kerri** |
| **5.0** | **REGISTRATION** | CanSkate numbers are healthy. 45 Mondays and 47 Thursdays, which include 11 on both nights. Included in those numbers are 18 new registrations (one was a fall that did not start until winter), 14 fall only transferred to full season for $100, and 1 one day full season to two days full season.  StarSkate numbers are down slightly. Transfer of Raven to Adult. Kaitlyn Belfry has stopped skating on Mondays. Khloe finished at Christmas break. |  |
| **6.0** | **SEMINAR** | Posted for registration. Skate Ontario has posted the announcement and Michelle has shared on FB as well as all other clubs in our area from Orillia up to North Bay.  Starting with Star 2. |  |
| **7.0** | **CARNIVAL** | Kerri confirmed that the booking was for the Don Lough.  Carnival Theme: Celebrations  Muriel circulated minutes summary.  Groups posted by January 31/18. Then parents will be asked about participation and clothing size.  Feb. 15 deadline for music selection by coaches  March 1 deadline for draft schedule for practices  Ice time on Don Lough from 9 am to 2 pm |  |
| **8.0** | **CANSKATE**  **LIAISON** | Nothing to report |  |
| **9.0** | **FUNDRAISING** | Mabel’s Labels raised $64.71  Fundscrip raised $138.55 since Feb. 2017. Robin to confirm if we are having another paper order.  There is interest in doing the Independent Charity BBQ. Check with Michelle for registration process | **Robin**  **Michelle** |
| **10.0** | **PUBLICITY** | Canadian Tire sign is not up. Kerri to ask why it is not up.  Muriel inquired about advertising with the town in the leisure guide. Kerri indicated that we advertise in the fall guide. They are selling ads for spring/summer now. | **Kerri** |
| **11.0** | **NEW BUSINESS** | Contract for ice shows ice on Jack after March Break. Kerri needs to verify ice out dates. We were told it was March 18 when the ice goes out of Jack.  Discussion held Skate Ontario’s changes to the competition structure and bid process. Decision that we would put forward a bid for the October 19-21 Super Series event even though it is only Star 5-Gold. Robin to work on the bid.  Carnival and Year End Award Policies.  Muriel reviewed the changes since the meeting. Decision to add a solo for the PA of the year and removal of tie restrictions.    Motion to adopt the Carnival & Year End Award Policies as drafted on January 18, 2018.  M/ Muriel, S/Kellie  CARRIED  Kerri requested summer ice similar to last year. Plan is to see about adding a dance techniques component to the dryland. | **Kerri**  **Robin**  **Kerri** |
| **12.0** | **ADJOURMENT** | Motion to Adjourn at 6:15 pm  M/ Ryan S/Kellie  CARRIED  **NEXT MEETING: Thursday February 15, 2018 @**  **5:00 pm at the Summit Centre – Al Thorpe Room** |  |