### Huntsville Skating Club Board of Directors Meeting

DATE: Thursday July 19, 2018

TIME: 6:00pm

PLACE: Summit Centre – Al Thorpe Room

PRESENT: Kerri Vallentin, Michelle Breakenridge, Muriel Blaker, Robin Brushey, Kellie Heap, Ryan Vallentin

REGRETS: Lisa Bjorkquist, Chrissy Mantle- Marnoch, Lousie Azzara, Juliah Kelsey, Sunju Park

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| **ITEM** | **AGENDA ITEM** | **DISCUSSION** | ACTION BY |
| **1**.**0** | **APPROVAL OF PREVIOUS MEETING MINUTES** | Meeting called to order at 6:00 pm  Motion to approve the minutes  M/ Michelle S/Robin Carried |  |
| **2.0** | **REVIEW ACTION ITEMS** | Sunday April 7th 9:00-4:00 is our Carnival  Kellie has completed her action items  Muriel still looking into Body Suits  Kerri still hasn’t heard back from gentleman regarding bottle drive |  |
| **3.0** | **APPROVAL OF AGENDA** | Motion to approve agenda  M/ Robin S/Kellie Carried |  |
| **4.0** | **FINANCIAL REPORT** | Kellie provided balances as follows:  **GIC** – $51710.86 plus $486.63 interest  **CIBC** **(Operating Account)** – $30059.86 (prior GIC removal)  **Lottery Trust** - $43.87  Socan is taken care of – Kellie has been getting weekly emails from them to get records up to date – She’s hoping their up to date now.  $15000.00 has been added into the GIC |  |
| **5.0** | **COACHES** | Kerri has given all the coaches their contracts – no concerns or questions have been brought forward  Coaches going to have a meeting during Summer Ice – no specific date set at this time  Chrissy, Linda & Jeff will all be at summer ice |  |
| **6.0** | **SUMMER ICE** | Registration list attached – numbers are good for all weeks – looking at a healthy profit  With Week 3 being combined, we are hiring an extra coach to be on the ice for 1st & 2nd year StarSkate in Group A |  |
| **7.0** | **FALL ICE** | We’ve received our ice contract and Kerri has fixed any errors with Amanda – Ice Schedule has been made and coaches time has been scheduled out - coaches had two weeks to get back to Kerri with any concerns and she hasn’t heard from anyone |  |
| **8.0** | **FUNDRAISING** | Michelle reported that the Independent BBQ was a success and every time slot was filled with volunteers. The BBQ sales totaled $1398.43 - $430.08 (for the food bill) giving the club a profit of $968.35. This was roughly the same amount as last year.  Fundscrips – Robin adding Michelle on as a board admin – low interest in participating except for one person | **Robin** |
| **9.0** | **SKOKIE** | Robin & Muriel met once briefly with Skate Ontario Tentative meeting August 2nd at 1:00pm possibly moving to 2:30pm  Skokie registration   * Announcement out August 6th) * August 8that noon Opens & Closes August 27th * Should know registration numbers by 1st week of September   It’s our cost if we do a program – it’s up to us  The board has agreed to making Skokie an expected volunteer commitment with registration – Ryan will put it on the registration with a check mark that has shown they have read it – Robin will follow up with a letter/email/flyer | **Robin**  **Muriel**  **Ryan**  **Robin** |
| **10.0** | **TEST DAYS** | Dec & Mar Test Days are a go  David is requesting that an email go out to all of our Coaches & StarSkaters that if they are planning on testing out of club they need to get a letter of permission from the Test Chair (David Brushey) of our club prior to doing to do the test. This is Skate Canada’s protocol – Kerri sent it to the coaches and forwarded it to Michelle to send out to StarSkaters  COMPLETED TONIGHT | **Michelle**  **Kerri** |
| **11.0** | **PUBLICITY** | Still have not received a Bio from Linda and Tim  Received resumes from Linda, Chrissy & Jeff but not Tim |  |
| **12.0** | **NEW BUSINESS** | Nothing |  |
| **13.0** | **ADJOURMENT** | Motion to Adjourn at 7:00 pm  M/ Michelle S/ Muriel Carried  NEXT MEETING – THURSDAY August 16, 2018 @ 5:30 pm |  |