### Huntsville Skating Club Board Meeting

 DATE: Thursday March 15, 2018

 TIME: 5:00 p.m.

 PLACE: Summit Center - Al Thorpe Room

 PRESENT: Kerri Vallentin, Kellie Heap, Muriel Baker, Robin Brushey, Ryan Vallentin, Michelle Breakenridge, Kelley Belfry

 REGRETS: Lisa Bjorkquist, Chrissy Mantle-Marnoch

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| **ITEM** | **AGENDA ITEM** | **DISCUSSION** | ACTION BY |
| **1**.**0** | **REVIEW AND APPROVAL OF MINUTES** | Meeting called to order at 5:00 pmMotion to approve February minutesM/ Robin S/ MurielCARRIED |  |
| **2.0** | **REVIEW ACTION ITEMS**  | Done |  |
| **3.0** | **FINANCIAL REPORT** | Kellie provided balances as follows: **GIC** – $51710.86 plus $486.63 interest**CIBC** **(Operating Account)** – $48,725.44**Lottery Trust** - $43.77 plus .13 centsKellie is having difficulty accessing the Lottery account online…is going to check with bank and see if they have marked the account as inactive. | **Kellie** |
| **4.0** | **COACHES** | A coach was/is concerned about the fact that we are hiring another coach and felt that she needed to go outside of the club for more work. The coaches have asked for us to let them know when we are deciding on a coach. We asked them to talk to us how they are feeling.  |  |
| **5.0** | **REGISTRATION** | Lots of people trying to register for next season. Discussing opening early registration for CanSkate. | **Ryan** |
| **6.0** | **CANSKATE** **LIAISON** | Things are good. The report cards have been created by Muriel and given to Chrissy to complete. Chrissy has agreed to have them ready to hand on Monday the 26th and Thursday the 29th. Muriel feels the season has gone well and that’s greatly in part of our Program Assistants. Chrissy has created a file with regards to the CanSkaters and their levels, on google drive that she updates regularly that she shares with Muriel and the coaches. | **Muriel****Chrissy** |
| **7.0** | **CARNIVAL** | Things are coming along nicely. Most of the routines are finalized. Costume fitting for StarSkaters are happening. The dress rehearsal schedule has gone out. David is looking after the backdrop with Trevor Arndt. It has been completed.Muriel has drafted a program. Wanting people to have a look at it and let her know if there is anything to change. Muriel is hoping to get Program Assistant names with the CanSkate groups from Chrissy when she returns from vacationMuriel is looking after getting the coaches gifts.  | **Muriel****Chrissy** |
| **8.0** | **SHOWCASE** | Muriel put out a request to coaches to have a list of skaters who will be participating in the Showcase by last Friday – Linda responded with a list of her skaters who are participating and how many numbers they’ll be doing. Muriel has not heard from Chrissy yet about her skaters. | **Muriel****Chrissy** |
| **9.0** | **BANQUET & AGM** | Muriel making board aware that she now has a conflict with the same night as the AGM – the board agreed that it was too late to change the date because notices have already gone out to families and the public.Kerri & Ryan looking after ordering and getting the pizza & drinksMOTION to offer a draw for a $100.00 voucher for a 2018/2019 Skating registration for people in attendance of the AGMM/Muriel S/Robin CARRIEDMichelle to verify if the Banquet & AGM notice went out to all membership including Power & Adult – **UPDATE: THE EMAILS FOR THE BANQUET & AGM HAVE GONE OUT TO ALL GROUPS OF OUR MEMBERSHIP** | **Ryan****Kerri****Michelle** |
| **9.0** | **FUNDRAISING** | Muriel looking at getting Thirty-One to come in November.Michelle reported that she doesn’t think we got a Fundraising BBQ this year. She has sent an email to Independent to confirm. **UPDATE: MICHELLE RECEIVED AN EMAIL BAC SAYING THAT WEW WERE APPROVED FOR A BBQ ON JULY 13, 14 & 15th** | **Michelle** |
| **10.0** | **PUBLICITY** | Article in paper regarding out test day successes.Press Release went out today regarding Carnival |  |
| **11.0** | **NEW BUSINESS** | **Summer Ice –** booked for 3 weeks in August, the last Friday we only got an hour of ice so we’re looking at organizing a seminar**Skokie Update –** we were the successful candidate for the bid – sometime within the next 2 weeks Muriel & Robin will be doing a conference call to discuss budget and other details. Won’t be a competitive competition. Star 5-Gold Triathlon Pre- Juvenile, Juvenile & Interpretative.**Prior Allocation for Body Suits** – Muriel will contact Jason at Figure Skating Boutique with regards to price – Michelle also asked Muriel to check on the skate donation that Jason said he was going to make to the club. | **Muriel** |
| **12.0** | **ADJOURMENT** | Motion to Adjourn at 6:30 pm M/ Kellie S/ MichelleCARRIED **NEXT MEETING is AGM on****Thursday April 5th, 2018 @** **7:00 pm at the Lower Level Active Living Centre** |  |