### Huntsville Skating Club Board of Directors Meeting

DATE: Thursday May 24th, 2018

TIME: 6:00pm

PLACE: Boston Pizza

PRESENT: Kellie Heap, Kerri Vallentin, Ryan Vallentin, Chrissy Mantle- Marnoch, Michelle Breakenridge, Muriel Blaker, Robin Brushey

REGRETS: Lisa Bjorkquist,

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| **ITEM** | **AGENDA ITEM** | **DISCUSSION** | ACTION BY |
| **1**.**0** | **APPROVAL OF AGENDA** | Meeting called to order at 6:11 pm  Motion to approve agenda  M/ Ryan S/ Michelle |  |
| **2.0** | **REVIEW ACTION ITEMS** | iPod – Chrissy has taken care of it  Kerri has registered us for the June 9th Skate Ontario Workshop in Nottawasaga (Kerri, Kellie, Michelle, Linda & Chrissy attending from club – Muriel will be there as a Skate Canada Rep)  Summer Ice is on the agenda for tonight |  |
| **3.0** | **FINANCIAL REPORT** | Kellie provided balances as follows:  **GIC** – $51710.86 plus $486.63 interest  **CIBC** **(Operating Account)** – $32,138.36 - $2000.00 Skokie bill outstanding  **Lottery Trust** - $43.85  SOCAN asking for monthly statements from the club – Kellie is checking with them to see if we HAVE to do it that way  Kellie is still having difficulty accessing the Lottery account online…is going to check with bank and see if they have marked the account as inactive. | **Kellie** |
| **4.0** | **COACHES** | Michelle has sent all the coaches an email on April 18th requesting an updated Bio for our webpage and updated resumes for the boards records – RECEIVED CHRISSY’S UPDATED RESUME  Star 6-Gold soft roll out in Jan – Chrissy recommends we start right away  Seminars should be coming up soon – the board decided that we’d be interested in hosting a seminar – Kerri is going to reach out to Monica Lockie | **Kerri** |
| **5.0** | **CUSTOMER SURVEY RESULTS** | Muriel presented s summary of comments  - Approx 10% of surveys returned  - Lots of positives  - not at a lot of StarSkate families returned the surveys  - compliments about Carnival, PA’s, structure and the hockey  - There was one negative and it was the lack of communication  (with Carnival & didn’t know where the bulletin board was) |  |
| **6.0** | **SKATE CANADA MEETING IN PORT CARLING** | Muriel presented a summary of the Skate Ontario Town Hall Meeting that was held April 5th, 2018 in Port Carling  The Main areas discussed were   * Focus of Skate Ontario * New competition Structure * Star 1-2 Basics building program * Performance Days * Athlete Development * High Performance Development * Club Development * Coach Development * Skate Canada focus for future   \*full notes are attached in binder |  |
| **7.0** | **SUMMER ICE** | Kerri has put in a call to Camp Olympia to see if they are going to be giving back any ice for the last week in August – We currently only have 1 hour in the 3rd week – Kerri will get confirmation from Camp Olympia next week  The town has currently given us  August 7-10 5:00-7:00  August 13-17 5:00-7:00  August 27-31 5:00-6:00  The board has decided that there will be NO TEST DAY during Summer Ice due to a lack of skaters possibly being ready  David is going to check with Patrick to see what Skate Canada’s rules are as far as Test Days and skater # minimum | **Kerri**  **David** |
| **8.0** | **FALL ICE** | Kerri presented some issues that she sees with our club and then some recommendations that she would like to see for this upcoming Fall/Winter Season – Full notes regarding LTAD will be attached to minutes  ISSUES   * Skater retentions from CanSkate to StarSkate * Not currently meeting Skate Canada expectations for all StarSkaters to complete Star 1 FreeSkate and Star 1 Skills within 3-9 months * Lack of parent understanding of StarSkate testing * Lack of incentives for early stage StarSkate * Not meeting LTAD guideline for off-ice training * New StarSkaters have difficulty staying engaged during FreeSkate   RECOMMENDATIONS   * Continue CanSkate 4-6 stroking session * Develop a “Little Stars” group for CanSkaters that show interest to move on to StarSkate * Bridging program for first year StarSkaters – shorter program, 100% coached, focus on meeting SC requirements to pass Star 1-FreeSkate and Star 1 Skills in the first year * Sticker board for Star 1-5 with all the Star 1 skills listed * Pre-season parent education * Off-ice for all programs - CanSkate 5 min x2/week PA lead, StarSkate x1/week Coach led   We’ve decided that we need to make a Pre-Junior session for the 8 new StarSkaters coming up from CanSkate  Pre-Junior – 8 new StarSkaters (1-hour ice which will include 45 minutes club time and then 15 minutes group private lessons)  Junior session – Must have passed Star 1 FreeSkate & Skills (if any current Juniors have not passed that, then they will be grandfathered in)  The rest of the Fall/Winter season session discussion has been tabled until the June meeting – Kerri is going to put together a couple of options & present at that meeting  Kerri will be arranging a coached meeting in August/September & then again in December – the first one is to be set for before the season starts – she will make sure to invite Tim to see if he is available to attend as well. | **Kerri**  **Kerri** |
| **9.0** | **INTERVIEW COMMITTEE REPORT** | Chrissy presented a summary on the coaches input with regards to what they would be looking for when we hire a new coach   * Someone who will be part of a team (not someone who thinks they’re coming in to make a change) * Someone that will complement our current coaches * Someone who will enhance the club * Someone who can offer something different * Someone who has strengths that maybe our club is missing * Someone to take on responsibilities * Someone to cap bridges between coaches   \*Chrissy left the meeting at this point due to a conflict of interest.  The board went into an in-camera session to discuss an HR issue. |  |
| **10.0** | **FUNDRAISING** | Independent BBQ – July 13, 14 & 15  Michelle sent out email asking for volunteers to run the BBQ  So far, she’s only heard back from one family  Kerri & Ryan will volunteer on the early shift Friday  Robin said she could help  Huge donation of skates from Jason Dietrich, Figure Skating Boutique – Michelle has inventoried them all and put them in the club room – Chrissy mentioned that the list has been shared with lots of other clubs |  |
| **11.0** | **SKOKIE** | Is a go!  Muriel will organize volunteers again  Robin said that she will just handle the registrations  Robin has received and signed budget  Looking to clear approx. $8000.00-$14000.00 |  |
| **12.0** | **TEST DAYS** | Covered in Summer Ice |  |
| **13.0** | **PUBLICITY** | The Town has sent out a request for their Fall/Winter Leisure guide – Board agreed to put in a quarter page ad, like we do yearly | **Michelle** |
| **14.0** | **NEW BUSINESS** | Chrissy would like to purchase items for off-ice & CanSkate  MOTION to approve a budget of $250.00 for Chrissy to purchase off-ice and CanSkate materials  M/ Robin S/ Ryan  Muriel contacted Figure Skating Boutique regarding purchasing Body Suits for our costume room – they aren’t going to be selling bodysuits anymore so are offering 3/$10.00 – Muriel will purchase an assortment of sizes & colours – a budget of $2000.00 was approved a couple of years ago for the purchase of body suits | **Muriel** |
| **4.0** | **ADJOURMENT** | Motion to Adjourn at 8:45 pm  M/ Kellie S/ Michelle  NEXT MEETING – THURSDAY June 21st, 2018 @ 5:00 pm |  |