### Huntsville Skating Club Board of Directors Meeting

DATE: August 16, 2018

TIME: 5:30 pm

PLACE: Summit Centre, Al Thorpe Room

PRESENT: K. Vallentin, R. Vallentin, M. Blaker, S. Park, L. Azzara, M. Breakenridge , J.Kelsey, K. Heap

REGRETS:

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| **ITEM** | **AGENDA ITEM** | **DISCUSSION** | ACTION BY |
| **1**.**0** | **APPROVAL OF PREVIOUS MEETING MINUTES** | Meeting called to order at 5:38 pm  Motion to approve the minutes  M/ Ryan S/ Michelle  Carried |  |
| **2.0** | **REVIEW ACTION ITEMS** | * Test Days are booked with Skate Ontario * Body suit order has been compiled. * Muriel and Kellie will organize payment and place order online. |  |
| **3.0** | **APPROVAL OF AGENDA** | Motion to approve agenda  M/ Michelle S/ Ryan |  |
| **4.0** | **FINANCIAL REPORT** | Kellie provided balances as follows:  **GIC** – 66,902.76  **CIBC** **(Operating Account)** – 17363.71(post GIC removal)  **Lottery Trust** – 43.91 |  |
| **5.0** | **COACHES** | Nothing to report from Coach Rep.  Still planning to have a coaches’ meeting prior to September ice starting  Request from a coach (Linda) to have club time moved to beginning of session during the 3rd week of summer ice.  Suggested to discuss with coaches this evening.  Louise (Coach Liasion) will speak to Linda and Tim regarding updates to their bios for club website. | **Kerri, Michelle**  **Louise** |
| **6.0** | **CORE VALUES AND MISSION STATEMENT** | Mission statement is on club website. Located under Information/HSC Policies.  Core Values were discussed.  Mentorship, Respect, Development of skill and technique, Inclusion, Education, Open Communication foci for core values of our club.  Muriel to research sample Core Values statements from other organizations and forward to board members for review prior to September meeting. | **Muriel** |
| **7.0** | **SUMMER ICE** | Good registration numbers. Revenue $8245.00 as of August 16. Ice costs $3036.00  In profit situation.  Motion to provide pizza and dessert for all skaters on final day of summer ice. M/Kerri S/Michelle Carried  Kerri will look after organizing.  Lots of out of town skaters  Ice for next summer (2019-2020) already submitted. | **Kerri** |
| **8.0** | **FALL ICE** | Handbooks to be updated by Muriel  Parent Information session –More details to follow  Ice booked. Registration is open. | **Muriel** |
| **9.0** | **FUNDRAISING** | Juliah – Buy and Sell main contact  Sunju and Juliah to share Fundraising role.  Michelle has contacted Mabel’s Labels and put Juliah as contact, using club email. Account is now in Michelle’s name.  Michelle will manage FundScrip program.  Michelle requested statement of account from Mabel’s Labels. Balance 32.11. since November 2017  Muriel to get more details about “31” fundraiser. | **Muriel** |
| **10.0** | **SKOKIE SKATE UPDATE** | Opened for registration on August 8.  Closes on Aug. 27. Should have number of registrations a week later.  Should receive $3000.00 float in late September for setup costs from Skate Ontario. All expenses of significant amount (ice costs, hospitality, etc.) to be billed directly to Skate Ontario  Competition operating hours: Fri./Sat. 8am-10pm, Sun 8am-6pm  Motion to provide $200.00 for Coach Hospitality.  M/ Kellie S/ Louise Carried. |  |
| **11.0** | **CANSKATE EXCELLENCE PROGRAM** | Promoted by Skate Ontario.  Rating for clubs to promote CanSkate program.  Our program meets excellence standards. $40.00 fee to apply.  Chrissy and Kerri have submitted application to Skate Ontario. |  |
| **12.0** | **CANSKATE**  **LIASION** | No need to purchase more hoodies at this time.  Reminder to PAs to locate and wash in time for CanSkate PA Training.  Muriel to send Chrissy list of PAs from last season. She will confirm invitees for this season’s training sessions.  Club purchased skate guards from Jocelyn Knox. Will be distributed to PAs as gifts to start the season at PA Training sessions in early October. | **Muriel** |
| **13.0** | **TEST DAYS** | Booked with Skate Ontario.  Hailey H. testing out of club.  Test day at Winning Techniques next week. |  |
| **14.0** | **PUBLICITY** | Coach bios – no bios for Tim, Linda |  |
| **15.0** | **NEW BUSINESS** | September newsletter – include Skokie volunteering, changes to programming this season based on LTAD , new competition structure  September newsletter directed specificially at STARSkate program.  S.0 workshops – Club Consultation workshops being offered throughout Ontario during September and October.  Board members and coaches encouraged to register online (Skate Ontario) for session. \*\*September 9 – Rotary Place Orillia (9-5 pm) $15.00  All attending, to inform Kerri.  Motion to cover cost of registration for all board members and coaches who attend a workshop.  M/Muriel S/Kellie Carried | **Muriel** |
| **16.0** | **ADJOURNMENT** | Motion to adjourn: 7:10 pm  M/Michelle S/Ryan Carried  NEXT MEETING: THURSDAY SEPTEMBER 20 5:30 PM  Al Thorpe Room |  |