### Huntsville Skating Club Board of Directors Meeting

DATE: Thursday March 21, 2019

TIME: 5:00 pm

PLACE: Al Thorpe Room, Summit Centre

PRESENT: Kelli Heap, Michelle Breakenridge, Louise Azzara, Kerri Vallentin, Juliah Kelsey, Chrissy Mantle-Marnoch,

REGRETS:

ABSENT: Ryan Vallentin

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| **ITEM** | **AGENDA ITEM** | **DISCUSSION** | ACTION BY |
| **1**.**0** | **APPROVAL OF PREVIOUS MEETING MINUTES** | Meeting called to order at 4:58 pm  Motion to approve the minutes  M/Michelle S/ Kelli CARRIED | **Kerri** |
| **2.0** | **REVIEW ACTION ITEMS** | * Shelving not installed yet * No information from Town of Huntsville regarding emergency preparedness * Chrissy to provide on – ice plan for emergency * Skokie 2018 – cheque for 2018 - $5168.70+2518.83 + admissions |  |
| **3.0** | **FINANCIAL REPORT** | Kellie provided balances as follows:  **GIC** – 66 902.76  **CIBC** **(Operating Account)** – 20 744.13  **Lottery Trust** 44.03 | **Kellie** |
| **4.0** | **CARNIVAL 2019** | * Volunteer postings:   Posted on glass by club table  Bakers of rice krispie squares  Guest skaters’ liaison – Kelli Heap  Dressing room attendants – still need Junior, Pre-Junior   * Guest skaters:   Contract signed and returned  Autograph/photo opportunities  On ice practice 11:00-11:45   * Costumes:   Rental of some costumes from Orillia Skating Club  Distribution of costumes will begin March 25th   * Groupings:   Seniors – Opening, Closing, Program Assistants  Juniors – 2 routines, some in Program Assistants  Pre-Juniors – 2 routines  CanSkate – 10 groups from Pre-Can to Stage 6  Solos – 5   * Program:   Michelle coordinating design and layout  Deadline for ads was March 18   * Tickets:   Designed by Michelle, printed  150 printed on cardstock to start  float required beginning March 28   * Dress Rehearsal – Schedule will be ready to share with skaters and parents by March 25th * Posters: 10 printed to be posted in community * Sanction: approval received from Skate Ontario * Decorations: balloon arch for entrance to ice (Sunji) * Flowers: for Trennt and Evelyn |  |
| **5.0** | **CANSKATE LIAISON** | * Report cards of skaters not participating in carnival are ready for distribution * Gifts for Program Assistants – skateguards given at beginning of season, thank you cards, pizza party * Gifts for coaches – flowers, thank you cards |  |
| **6.0** | **EMERGENCY ACTION PLAN** | * No updates * Tabled to next meeting |  |
| **7.0** | **YEAR END CLUB AWARDS** | * Kerri looking after engraving |  |
| **8.0** | **COACHES** | * Kerri requested a listing of CanSkaters moving to Pre-Junior in Fall 2019 * Also requested list from each coach of Pre-Junior tests completed to date |  |
| **9.0** | **SUMMER ICE PLANS** | * 4 weeks of ice * club time in middle (30 min) * starts August 6 * same pricing as last year * advertising to local clubs |  |
| **10.0** | **PUBLICITY** | Chrissy signed up for trial subscription to try Spotify. (music access program)  Michelle verified that the Club did not have to pay for the subscription. |  |
| **11.0** | **FUNDRAISING** | * Juliah is organizing lists. She has money to be collected by sellers. * Action: Give list to Michelle to give to sellers |  |
| **12.0** | **ANNUAL GENERAL MEETING** | * Board reports due Wed. April 3 * Received Registration report already * New policy review: Changes and updates   Article 20 – see Section Bylaws; Skate Ontario change Skate Canada/Skate Ontario as per bylaws  -Special membership change to associate memberships  -Directors at large (up to 8-10) revising  -Delete Bylaws 21 – special member voting removal – now associate members  -In case of dissolution of club – Dara’s fund  -Michelle provided Muriel with new bylaws   * Motion: to create a multi program registration (4 or more HSC programs within a season)   Motion: Michelle 2nd: Sunju CARRIED  Decision to provide a refund for this season. |  |
| **13.0** | **55+ WINTER GAMES** | * Successful performances and demonstration * To receive honorarium from event organizers for $1600.00 * $300.00 paid to coach for choreography, practice time, show |  |
| **14.0** | **SKATER BURSARIES** | * discussion regarding updating bursary criteria to meet new competition structures for Skate Ontario * bursary to cover cost of registration fee for given event * $140.00 bursary given to Kaitlyn Brushey for attendance at Skate Ontario Provincial Championships * Motion to update competition bursary policy   Motion: Michelle Second: Sunju CARRIED |  |
| **15.0** | **NEW BUSINESS** | * Coaches received email requesting their coaching intentions for 2019-2020. Coaches asked to provide a written response indicating intentions. * At AGM, those in attendance given opportunity to receive a $100.00 off registration for 2019-2020 season |  |

**ADJOURNMENT:** Motion to Adjourn at 6:40 pm

M/ Louise S/ Sunju CARRIED

NEXT MEETING – Thursday April 11 2019 Following Annual General Meeting