### Huntsville Skating Club Board of Directors Meeting

 DATE: Thursday March 21, 2019

 TIME: 5:00 pm

 PLACE: Al Thorpe Room, Summit Centre

 PRESENT: Kelli Heap, Michelle Breakenridge, Louise Azzara, Kerri Vallentin, Juliah Kelsey, Chrissy Mantle-Marnoch,

 REGRETS:

 ABSENT: Ryan Vallentin

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| **ITEM** | **AGENDA ITEM** | **DISCUSSION** | ACTION BY |
| **1**.**0** | **APPROVAL OF PREVIOUS MEETING MINUTES**  | Meeting called to order at 4:58 pmMotion to approve the minutesM/Michelle S/ Kelli CARRIED  | **Kerri** |
| **2.0** | **REVIEW ACTION ITEMS** | * Shelving not installed yet
* No information from Town of Huntsville regarding emergency preparedness
* Chrissy to provide on – ice plan for emergency
* Skokie 2018 – cheque for 2018 - $5168.70+2518.83 + admissions
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| **3.0** | **FINANCIAL REPORT** | Kellie provided balances as follows: **GIC** – 66 902.76**CIBC** **(Operating Account)** – 20 744.13**Lottery Trust** 44.03 | **Kellie** |
| **4.0** | **CARNIVAL 2019** | * Volunteer postings:

Posted on glass by club tableBakers of rice krispie squaresGuest skaters’ liaison – Kelli HeapDressing room attendants – still need Junior, Pre-Junior* Guest skaters:

Contract signed and returnedAutograph/photo opportunitiesOn ice practice 11:00-11:45* Costumes:

Rental of some costumes from Orillia Skating ClubDistribution of costumes will begin March 25th* Groupings:

Seniors – Opening, Closing, Program AssistantsJuniors – 2 routines, some in Program AssistantsPre-Juniors – 2 routinesCanSkate – 10 groups from Pre-Can to Stage 6Solos – 5* Program:

Michelle coordinating design and layoutDeadline for ads was March 18* Tickets:

Designed by Michelle, printed150 printed on cardstock to startfloat required beginning March 28* Dress Rehearsal – Schedule will be ready to share with skaters and parents by March 25th
* Posters: 10 printed to be posted in community
* Sanction: approval received from Skate Ontario
* Decorations: balloon arch for entrance to ice (Sunji)
* Flowers: for Trennt and Evelyn
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| **5.0** | **CANSKATE LIAISON** | * Report cards of skaters not participating in carnival are ready for distribution
* Gifts for Program Assistants – skateguards given at beginning of season, thank you cards, pizza party
* Gifts for coaches – flowers, thank you cards
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| **6.0** | **EMERGENCY ACTION PLAN** | * No updates
* Tabled to next meeting
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| **7.0** | **YEAR END CLUB AWARDS** | * Kerri looking after engraving
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| **8.0** | **COACHES** | * Kerri requested a listing of CanSkaters moving to Pre-Junior in Fall 2019
* Also requested list from each coach of Pre-Junior tests completed to date
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| **9.0** | **SUMMER ICE PLANS** | * 4 weeks of ice
* club time in middle (30 min)
* starts August 6
* same pricing as last year
* advertising to local clubs
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| **10.0** | **PUBLICITY** | Chrissy signed up for trial subscription to try Spotify. (music access program)Michelle verified that the Club did not have to pay for the subscription.  |  |
| **11.0** | **FUNDRAISING** | * Juliah is organizing lists. She has money to be collected by sellers.
* Action: Give list to Michelle to give to sellers
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| **12.0** | **ANNUAL GENERAL MEETING** | * Board reports due Wed. April 3
* Received Registration report already
* New policy review: Changes and updates

Article 20 – see Section Bylaws; Skate Ontario change Skate Canada/Skate Ontario as per bylaws-Special membership change to associate memberships-Directors at large (up to 8-10) revising-Delete Bylaws 21 – special member voting removal – now associate members-In case of dissolution of club – Dara’s fund-Michelle provided Muriel with new bylaws* Motion: to create a multi program registration (4 or more HSC programs within a season)

Motion: Michelle 2nd: Sunju CARRIEDDecision to provide a refund for this season. |  |
| **13.0** | **55+ WINTER GAMES** | * Successful performances and demonstration
* To receive honorarium from event organizers for $1600.00
* $300.00 paid to coach for choreography, practice time, show
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| **14.0** | **SKATER BURSARIES** | * discussion regarding updating bursary criteria to meet new competition structures for Skate Ontario
* bursary to cover cost of registration fee for given event
* $140.00 bursary given to Kaitlyn Brushey for attendance at Skate Ontario Provincial Championships
* Motion to update competition bursary policy

Motion: Michelle Second: Sunju CARRIED |  |
| **15.0** | **NEW BUSINESS** | * Coaches received email requesting their coaching intentions for 2019-2020. Coaches asked to provide a written response indicating intentions.
* At AGM, those in attendance given opportunity to receive a $100.00 off registration for 2019-2020 season
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**ADJOURNMENT:** Motion to Adjourn at 6:40 pm

 M/ Louise S/ Sunju CARRIED

NEXT MEETING – Thursday April 11 2019 Following Annual General Meeting