### Huntsville Skating Club Board Meeting

 DATE: Monday October 23, 2017

 TIME: 6:30 p.m.

 PLACE: Summit Center - Al Thorpe Room

 PRESENT: Michelle Breakenridge, Kerri Vallentin, Robin Brushey, Kellie Heap, Ryan Vallentin,

 REGRETS: Lisa Bjorkquist, Muriel Blaker, Chrissy Mantle-Marnoch

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| **ITEM** | **AGENDA ITEM** | **DISCUSSION** | ACTION BY |
| **1**.**0** | **REVIEW AND APPROVAL OF MINUTES** | Meeting called to order at 6:40 pmQuorum was not met at meeting start time so it is discussion onlyQuorum was met at 6:57Motion to approve September minutesM/ Robin S/Ryan  |  |
| **2.0** | **REVIEW ACTION ITEMS**  | Coach development seminar is still in the works – delayed due to SkokieIce contracts still a work in progress |  |
| **3.0** | **FINANCIAL REPORT** | Kellie provided balances as follows: **GIC** – $51710.86 Interest $232.70 Maturity Date Sept 14**CIBC** **(Operating Account)** – $33141.74**Lottery Trust** - $43.71Review of coaching bills – Kerri & Kellie reviewed and everything it looks goodReview of books has been completedKerri is getting together the budget for this year to distribute to the boardKellie is looking up the amount that we gave the coaches when we hosted the Sectionals for the coach’s room food – looking at giving the coaches more money towards the food on top of the $200.00 already given – They spent a total of $383.87 | **Kerri & Kellie****Kerri****Kellie & Kerri** |
| **4.0** | **SKOKIE SKATE** | Notes shared by Michelle from Muriel * A huge success
* All volunteers completed their shifts
* Will summarize volunteer commitments
* Suggestions for future events: tailor volunteer schedule closer to event schedule with regards to Data, Music runners, Skater Registration, Music Registration

Went well – many positive comments – some issues with food Will profit approx. 20,000.00 – 25,000.00 Next year we need to look at * budget next year and accurately document donations
* at renting lower kitchen/room for next year and use as the judge’s room and volunteers eat there too
* at people to shadow the main jobs to help elevate some of the pressures.
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| **5.0** | **COACHES** | Kaitlyn Belfry is a club coach and can do private lessons to CanSkate skaters. |  |
| **6.0** | FALL ICE &**REGISTRATION** | Registration #’sCanSkate41 Monday45 Thursdays(83 registered CanSkaters)15 Juniors12 Seniors19 Power Session#217 Teen/Adult PowerFirst two weeks of CanSkate under our belt and things appear to be running smoothlyIce contract is a work in progressIssue brought forward about people standing in the middle of the ice when solo music is being paid – and playing the music continues to be a problem – Robin to talk to coaches regarding this. | **Kerri & Michelle** |
| **7.0** | **CANSKATE LIAISON**  | Notes shared by Michelle from Muriel* attended PA training session (off-ice)
* Was impressed with commitment of PA’s and thoroughness of CanSkate Coordinator; On-ice training was well attended
* Plenty of positive comments from parent about our CanSkate program
* Halloween Spirit Nights on October 26 and October 30; Chrissy is creating some fun circuits for these nights
* Muriel has purchased Halloween decorations
* Large order of badges, ribbons for both CanSkate and StarSkate have been purchased and delivered
* October newsletter handed out to all skaters
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| **8.0**  | **FUNDRAISING**  | Fundscrip paper orders for Skokie profited approx. $100.00 Robin will look at arranging another one closer to ChristmasJason from Figure Skating Boutique has offered to donate figure skates and dresses to the club for the Buy & Sell. He will be shipping them to us next week.  | **Robin****Michelle** |
| **9.0**  | **PUBLICITY** | Very nice article in paper about Kaitlyn Brushey |  |
| **10.0** | **NEW BUSINESS** | Notes shared by Michelle from Muriel regarding Program Assistant Hoodies & Club Jackets* Hoodies have been ordered (October 13)
* Cost of hoodies ($29.50 each)
* Additional 3 Coaches hoodies purchased
* Total number ordered 16
* Should arrive in early next week (Nov.1?)
* Inquired about cost of club jackets – same as last year - $78.00 plus tax; boy’s slightly less; adult jackets also available – will confirm prices and send out to everyone ASAP
* Hoping to have samples available next week for sizing and ordering; will send out email to club members with dates and prices
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| **11.0** | **ADJOURMENT** | Motion to Adjourn at 8:10 pm M/ Kerri S/ Robin**NEXT MEETING: Thursday Nov 16, 2017 @ 5:00pm at the Summit Centre – Al Thorpe Room** |  |